

## Uweza Foundation

### Member of the Board of Directors

#### Job Description and Expectations

**Purpose:** To advise, govern, oversee policy and direction, and assist with the leadership and general promotion of Uweza so as to support the organization's mission and needs.

**Mission statement:** Uweza Aid Foundation fights the cycle of poverty that persists in Kenya's Kibera slum. We nurture and build upon the already existing capabilities and resourcefulness of Kenyans through community-based empowerment programs. All of our projects are developed and/or run by Kenyans, primarily residents of Kibera who are dedicated to the betterment of their community. Current projects include a soccer academy, soccer league, after-school tutoring, educational sponsorships, an art program, journalism and dance clubs, life skills training and a girls' empowerment club.

Uweza is currently looking for qualified professionals to join our Board of Directors. Candidates must be committed to furthering the mission of Uweza through utilizing their skills and/or experience in one or more of the following areas: nonprofit or for-profit organizational development and leadership; nonprofit fundraising, communications, or marketing; organizational financial oversight or management; law, especially as relating to nonprofit organizations; design or implementation of programs to fight poverty and/or to empower youth. Previous experience and/or knowledge of East Africa or another area of the developing world is a plus.

Board members are expected to uphold the highest level of professional integrity in organizational decisions and duties. **Board members are unpaid volunteers. Board members will not receive any compensation or "sitting allowances" for their service and commitment to Uweza.**

\*Major responsibilities:

- Organizational leadership and advisement
- Organization of the board of directors, officers, and committees
- Formulation and oversight of policies and procedures
- Financial management, including adoption and oversight of the annual budget
- Oversight of program planning and evaluation
- Oversight and evaluation of Managing Director
- Review of organizational and programmatic reports
- Promotion of the organization
- Fundraising and outreach

*\*Members of the board share these responsibilities while acting in the interest of Uweza. Each member is expected to make recommendations based on his or her experience and vantage point in the community.*

**Length of term:** Board members start on a three-month probationary period, after which the length of term is two years.

**Meetings and time commitment:** The board of directors meets once a month. Meetings typically last 60 minutes and are conducted via Skype.

**Expectations of board members:**

- Attend and participate in meetings on a regular basis, and special events as able.
- Help communicate and promote Uweza mission and programs to the community.
- Become familiar with Uweza finances, budget, and financial/resource needs.
- Understand the policies and procedures of Uweza.

**HOW TO APPLY:**

Please send a brief letter of interest, a CV/resume, and references to [info@uwezakenya.org](mailto:info@uwezakenya.org). All applicants should take the time to view our website <http://www.uwezakenya.org> and learn more about our work prior to submitting an application.